

PROPERTY & RECREATION COMMITTEE MEETING MINUTES
September 22, 2025

The Property & Recreation Committee of the St. Clair County Board met in the County Board Conference Room on September 22, 2025. The meeting was called to order by Chairman Jana Moll at 5:30 p.m.

Members Present:

Jana A. Moll, Chairman
Lonnie Mosley, Asst. Chairman
Courtney Moore
Steve Gomric
Scott Tieman
Kenneth Sharkey

Members Absent:

Sue Gruberman, Excused

Others Present

Mark Kern, County Board Chairman Brian Buehlhorn, County Parks Supervisor
Sami Gruberman, County Board Office Herb Simmons, Director 911/EMA

The Pledge of Allegiance was recited.

Roll Call was taken.

There were no public comments or questions.

A motion was made by Mr. Gomric and seconded by Mr. Sharkey to approve the Minutes from the August 11, 2025 meeting. Motion passed unanimously.

A motion was made by Mr. Moore and seconded by Mr. Sharkey to approve Brush and Debris Clearing at Freedom Farm not to Exceed \$19,500.

Ms. Gruberman gave the Revenue Report. Revenue share for Property and Recreation for August 2025 is \$159,843.23. MEPRD's share for this period is \$79,921.62. Cash balance for the Property and Recreation Committee is \$1,415,797.00 before interest.

A motion was made by Mr. Tieman and seconded by Mr. Sharkey to approve the Revenue Report given by Ms. Gruberman. Motion passed unanimously.

Ms. Gruberman summarized the following Committee reports:

- Various Park Sites: Brian Buehlhorn's report of visits to the various park sites.
- Trinity Services: Jenny at Trinity Services reported on September 22, 2025 that the residents are cleaning up at Silver Creek Preserve two to three days a week as weather permits. Pizzas were last delivered on September 5.
- St. Clair County Parks Grant Commission: Cycle 31 applications were mailed out August 28 and have a return date of November 4 with up to \$40,000 being available.
- 2019 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2021 Special Park Projects: Requests for payments have been processed during the last month on various projects.

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- 2022 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2024 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- Thouvenot, Wade & Moerchen: TWM submitted an invoice for \$1,118.38 for services for the Engelmann Farm Walking Trail project application to MEPRD and an invoice for \$7,430.25 for services for gates at County parks. The invoices were paid on September 10th.

Mr. Buehlhorn reported the following:

- Additional Maintenance: 9/17-9/22 Final field mow of the season at Engelmann and St. Ellen.
- Event: St. James Cros County Meet September 16th at Foley Park estimated 400 people and 150 vehicles attended. Gage Lang Pollinator Plot October 5th at Foley Park. Pop-up Disc Golf Event November 22nd at Foley Park.
- Projects: Foley Park Trail completed. Grant request for Engelmann Farm walking trail extension approved. Reviewing Foley Park and Silver Creek Security Gates plans. Cycle 31 Parks Grant discussion to use on Freedom Farm. Either clearing or something else.
- Distributed a Park Acquisition Maintenance Summary for Freedom Farm.

A motion was made by Mr. Moore and seconded by Mr. Mosley to approve the Committee Reports given by Ms. Gruberman and Mr. Buehlhorn. Motion passed unanimously.

In other business a motion was made by Mr. Gomric and seconded by Mr. Mosley to approve the Emergency Funding for the Belleville Fence Company to Install a Perimeter Fence at Freedom Farm in the Amount of \$30,366. Motion passed unanimously.

In comments Mr. Gomric recommended somebody from St. Clair County attending the National Park and Recreation Conference every couple of years. He noted this year's was in Orlando, Florida.

A motion was made by Mr. Tieman and seconded by Mr. Mosley to adjourn the meeting at 5:45 p.m. Motion passed unanimously.

Respectfully submitted,

Jana Moll, Chairman
Property and Recreation Committee